

Assignments for Committees, Task Forces and Thought Forces

Assignment	Chairperson	Members	Charge to Committee	Expected Outcome	Expiration Date
Alateen Committee	Billie L Alternate Delegate (interim)	Billie B Billie L Trish M Wendy F	<p>1. Review Oregon Alateen requirements; revise if necessary.</p> <p>2. Review Oregon Alateen complaint resolution process; revise if necessary.</p> <p>3. Consider whether Alateen Coordinator should be AAPP.</p> <p>4. Maintain contact with WSO on all things Alateen. Keep AWSC informed of required changes.</p>	<p>1. AWSC approved revision or reaffirmation of existing policies and procedures.</p> <p>2. Recommendation to AWSC concerning AAPP responsibilities.</p>	<p>1. October 28, 2012</p> <p>2. October 28, 2012</p> <p>3. Ongoing but ends at the conclusion of our term of office, Dec. 2012.</p>
Archives Committee	Jodie P Archives Coordinator	Billie L Joan W Maria Ted X	<p>Determine feasibility and desirability of scanning Oregon Area archives. Consider information storage and retrieval issues.</p> <p>Consider what needs to be kept as Archives and what may be interesting but not necessary.</p>	<p>Intermittent reports to AWSC recommending ways to store and retrieve historical materials.</p> <p>Establish reasonable approaches to make archives available to all members of the Oregon Area.</p>	Ongoing but ends at the conclusion of our term of office, Dec. 2012.

Assignment	Chairperson	Members	Charge to Committee	Expected Outcome	Expiration Date
Flyer Guidelines Committee	Bunny G Area Treasurer	Joanne C John O Lisa B Misty L Rita B	<ol style="list-style-type: none"> 1. Review flyers for posting on Area web site, approving or suggesting necessary changes. 2. Review flyer approval process for effectiveness and efficiency. Revise if necessary. 3. Consider suggestions on pg 4 & 7 of Oct. 23, 2010 AWSC meeting minutes. 	<ol style="list-style-type: none"> 1. Make the review process as smooth as possible for those who submit flyers. 2. Determine if this is the best way for our Area to do business around flyers. 	Ongoing but ends at the conclusion of our term of office, Dec. 2012 unless dissolved or reorganized prior to end of term.
Handbook Committee	Billie L Alternate Delegate (interim)	Barb L Joanne C Judy J Sherry C Sue B Ted B	<ol style="list-style-type: none"> 1. Review and revise Area policies and procedures. 2. Facilitate discussion of KBDM compared to Parliamentary procedure. Recommend policy. 3. Review and Revise Oregon Area position descriptions. 	<ol style="list-style-type: none"> 1. Updated Handbook. 2. Policy on motions originating at meetings. 3. Policy on use of KBDM. 	Ongoing but ends at the conclusion of our term of office, Dec. 2012.
Location Rotation	Carolyn H Alateen Coordinator	Carolyn H Colleen G Judy J	<ol style="list-style-type: none"> 1. Consider the budgetary effects of rotating AWSC and Assembly around the state. 2. Consider the non-budgetary effects of rotating AWSC and Assembly around the state. 	<ol style="list-style-type: none"> 1. Report to AWSC and Assembly outlining the costs and benefits of our current location rotation. 2. Recommendation to continue or modify current practice. 	November 19, 2011.

Assignment	Chairperson	Members	Charge to Committee	Expected Outcome	Expiration Date
TEAM DISCOVERY	Colleen G	Barb L Bette R Billie L Joanne C Judy J Rita B	1. Work with WSO and Washington Al-Anon to prepare for and present TEAM event.	1. Fully subscribed TEAM event.	Ends August 20, 2011; 1 month after the event. The event is June 17-19, 2011.
Trusted Servant Profile / Voting Procedures (TSP / VP)	Roland C Past Delegate Panel 47	Barb B Helen M Jodie P Linda S Rita B	1. Review Trusted Servant Profile. Revise as necessary. 2. Describe voting policy and procedures for our Area.	1. Revised TSP, approved by AWSC. 2. Institute trial period for use of TSP and set date for reevaluation. 3. Written, AWSC approved, voting policy and procedures available for use at November 2012 Assembly. 4. Prepare a written report for the incoming Panel describing the expected use and evaluation of the profile and procedures.	Ends after Nov. 2012 Assembly.

Assignment	Chairperson	Members	Charge to Committee	Expected Outcome	Expiration Date
Web Site Thought Force	Roland C Past Delegate	Bette R Carolyn H Jodie P Linda S	<p>1. Review the Oregon Area Al-Anon web site for content, accuracy, privacy and accessibility.</p> <p>2. Consider establishing a password protected section for Al-Anon members separate from the public section which is aimed at newcomers.</p> <p>3. Envision ways to use the web site as an enhanced communication tool for members.</p> <p>4. What is the future of our web site?</p> <p>5. How shall we protect the web site?</p> <p>6. Should the Web Coordinator be an Officer position?</p>	<p>1. Establish standards for web site design and functionality.</p> <p>2. Prepare a report, considering pros and cons of a 'member' website. Present report to AWSC meeting.</p> <p>3. Arrange for regular back-up and storage of web site data, including off-site storage.</p> <p>4. Keep careful documentation of recommendations, achievements and decisions to give to incoming panel members.</p>	<p>No later than June 2011 AWSC meeting.</p> <p>No later than October 2011 AWSC meeting. Implement recommendations approved by AWSC.</p> <p>Ongoing but ends at the conclusion of our term of office, Dec. 2012.</p>