

Oregon Fingerprinting Information for Alateen Sponsor Candidates

"You can have your Alateen Sponsor Candidates fingerprinted at any local law enforcement agency. Please call the agency in advance to set up a printing time and to find out if there is any charge for this service. Please note: we only need one set of prints."

HOW TO FILL OUT THE FINGERPRINT CARD YOU WILL RECEIVE FROM THE LAW ENFORCEMENT AGENCY WHERE YOU ARE FINGERPRINTED:

<u>BOX TITLE:</u>	<u>WHAT TO PUT IN THE BOX:</u>
LEAVE BLANK	<i>leave blank</i>
LAST NAME, FIRST NAME, MIDDLE	<i>as indicated</i>
SIGNATURE OF PERSON FINGERPRINTED	<i>DO NOT SIGN UNTIL DIRECTED BY LAW</i>
<i>ENFORCEMENT AGENCY</i>	
ALIASES AKA	<i>as indicated</i>
ORI	<i>leave blank</i>
DATE OF BIRTH DOB	<i>as indicated</i>
DATE	<i>leave blank</i>
SIGNATURE OF PERSON TAKING PRINTS	<i>leave blank</i>
EMPLOYER AND ADDRESS	<i>Oregon Area Al-Anon</i> (no address required)
REASON FINGERPRINTED	<i>Volunteer</i>
CITIZENSHIP	<i>leave blank</i>
SEX	<i>as indicated</i>
RACE	<i>as indicated</i>
HGT	<i>height in feet - inches (6' 2")</i>
WGT	<i>weight</i>
EYES	<i>color of eyes</i>
HAIR	<i>color of hair</i>
PLACE OF BIRTH	<i>state</i>
YOUR NO OCA	<i>OAAA</i> <u>(this is very important - this identifies</u>
<u>us to the OSP)</u>	
FBI NO	<i>leave blank</i>
ARMED FORCES NO	<i>leave blank</i>
SOCIAL SECURITY NUMBER	<i>optional</i>

When you are ready to mail this to the O.S.P. SEND IT TO (along with a check for \$67.25):

**OREGON STATE POLICE
CLEARINGHOUSE UNIT
UNIT 11
PO BOX 4395
PORTLAND, OREGON 97208-4395**

DO NOT SEND THE FINGERPRINT CARD TO ANYONE IN OREGON AREA AL-ANON. The results from the O.S.P. will be sent to our Oregon Area Alateen Process Person.